

Dear Women's Caucus Colleagues:

What you will read below is copied from a document in the Women's Caucus Archives. Only two versions of By-laws are in our Archives. I assume that the copy of the By-laws published here is the latest that we have and was probably formed in 1978 since the copy in the archives has a note on it reading, "Judy Loeb through 1978 Convention." Nevertheless, it is apparently the latest copy of the By-laws that we have. It is time to review and rewrite them so that they correctly state our processes and laws of procedure. For this **we need your insights, written suggestions, and amendments** before the Houston convention. Please mail them by March 30, 1995 to:

Kathy Connors

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or **FAX** them to Kathy Connors, Southern Connecticut State University, 203-392-6655 or through **email** to CONNORS@SCSU.CTSTATEU.EDU

BY-LAWS OF THE WOMEN'S CAUCUS

- I. **THE NAME:** The name of the organization shall be the NAEA' Women's Caucus.
- II. **THE PURPOSE:** The NAEA's Women's Caucus shall represent and work to advance the concerns of women art educators and artists.
- III. **MEMBERSHIP:** Membership in the NAEA's Women's Caucus is open to all members of the NA; however, only those who pay for subscriptions will receive copies of the Women's Caucus journal.
- IV. **OFFICERS AS EXECUTIVE COMMITTEE:**
 - A. The elected officers shall be a President, a President-Elect, a Secretary, and a Treasurer.
 - B. The four elected officers and the Past President shall constitute and Executive Committee with the Past President as the fifth member.
 - C. The term of office shall be for one year beginning the day after the annual NAEA Convention.
 - D. Nominations for officers shall be submitted at the annual business meet ing by a Nominating Committee selected by the Executive Committee.
 1. The Nominating Committee shall solicit names for officers in a caucus newsletter prior to the annual business meeting.

- *** 2. If the President should be nominated to serve a second term the Nominating Committee may either (a) present a candidate who will serve two years as President Elect before assuming the office of Presidency, or (b) may nominate no candidate to serve as President Elect during the President's first year in office.
- E. A simple majority of members attending the business meeting will serve to elect the officers.
- F. Expenditures may be approved by any two members of the Executive Committee.

BOARD OF DIRECTORS:

- A. The Executive Committee shall be members of the Board of Directors.
- B. Other members of the Board of Directors shall be appointed for a one-year term by the President after consultation with the previous year's Board of Directors.
- C. Those appointed may serve in the following positions or in others at the discretion of the President:
- 1) Coordinator of Convention Local Arrangements
 - 2) Editor of the Journal (newsletter)
 - 3) Coordinator of Publications
 - 4) Coordinator of Research
 - 5) Coordinator of Convention Program
 - 6) Coordinator of Public Relations.
- D. The President shall arrange for a liaison with the "Women's Caucus for Art."
- E. The President shall select a committee to write a position paper.
- V. MEETING: An annual business meeting will be held during the NAEA's national convention.
- VI. AMENDMENTS: Amendments to the By-Laws may be proposed in a caucus journal prior to the annual business meeting and voted on at the meeting. Amendments may also be proposed from the floor at the business meeting in which case they will be posted at the registration table and voted on the last day of the convention. A simple majority of members voting shall ratify an amendment.

***IV - D - 2 Is an amendment submitted for approval at the 1976 business meeting.

